



PAST PRESIDENT

The following are the duties and responsibilities of the Past President.

The Past President shall:

1. Provide continuity of information between the current and past Executive with respect to protocol, activities and other Branch related duties.
2. Act as Chairperson of the Nominations Committee (unless the individual is running for election to another Executive Officer position).
3. At the direction of the President and Branch Executive, review the terms of reference for the Executive Offices, and assigned Branch Committees; and in consultation with the Executive, make appropriate amendments, revisions and /or deletions.
4. Perform all the duties of President in the absence of both the President and the President-Elect.
5. Act as an Executive Committee liaison to one Chapter, if applicable, and one or two Branch Committees as assigned by the President.
6. Attend CSHP Nova Scotia Branch Executive and General Meetings.
7. Review current terms of reference governing the position and suggest revisions to the Secretary. This should occur with each changeover of the position.